

STATE OF ILLINOIS, CIRCUIT COURT _____ COUNTY		MOTION		<i>For Court Use Only</i>
Instructions ▼	<div> _____ Plaintiff / Petitioner <i>(First, middle, last name)</i> </div> <div> v. </div> <div> _____ Defendant / Respondent <i>(First, middle, last name)</i> </div>			
Enter above the county name where the case was filed.				
Enter the name of the person who started the lawsuit as Plaintiff/Petitioner.				
Enter the name of the person being sued as Defendant/Respondent.				
Enter the Case Number given by the Circuit Clerk.				_____ Case Number

In 1, check if you are the Plaintiff/Petitioner or Defendant/Respondent.
In 2, enter what you are asking the court for with this <i>Motion</i> .

In the lines write what you are asking the court to do, and the reasons why the judge should agree with you.

1. **Motion by:** ☐ Plaintiff/Petitioner ☐ Defendant/Respondent

2. Motion for:

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper has a slight shadow on the right side, suggesting it's resting on a surface. There is no handwriting or other markings on the paper.

Under the Code of Civil Procedure, [735 ILCS 5/1-109](#), making a statement on this form that you know to be false is perjury, a Class 3 Felony.

After you finish this form, sign and print your name.

Enter your complete current address and telephone number.

I certify that everything in the *Motion* is true and correct. I understand that making a false statement on this form is perjury and has penalties provided by law under 735 ILCS 5/1-109.

Your Signature

Street Address

Print Your Name

City, State, ZIP

Telephone

In **2**, enter the date you send the *Motion* to the other parties. You must send this form by 5:00 p.m. on the same day it was filed with the Circuit Clerk.

NOTE: There may be local rules about how many days before the court date you have to give notice to the other party. Ask the Circuit Clerk where to find these rules. Look for rules about motions and notice of hearing.

In **3**, enter the full name and address of the parties or lawyers you are sending a copy of the *Motion*, and check if you will send copies of this form by hand, by mail, or by email.

If a party has a lawyer, you must send a copy of the *Motion* to the lawyer.

CAUTION: You may only send this form by email if the other party has agreed to receive documents in the lawsuit by email.

Proof of Delivery

1. I sent the *Motion*

2. At or before 5:00 p.m. on _____, 20 _____
Date

3. To:

Name:

First

Middle

Last

Address:

Street, Apt #

City

State

ZIP

Email: _____

By:

☐

Hand Delivery

☐

Regular, First-Class Mail, deposited into the U.S. Mail with postage paid

☐

Email

Name:

First

Middle

Last

Address:

Street, Apt #

City

State

ZIP

Email: _____

By:

☐

Hand Delivery

☐

Regular, First-Class Mail, deposited into the U.S. Mail with postage paid

☐

Email

Name:

First

Middle

Last

Address:

Street, Apt #

City

State

ZIP

Email:

By:

- ☐ Hand Delivery
- ☐ Regular, First-Class Mail, deposited into the U.S. Mail with postage paid
- ☐ Email

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